

# St. John/St. Paul Evangelical Lutheran Church Endowment Fund

## Grant Information and Application

Faith Lutheran Church  
2726 West Market Street, Fairlawn, Ohio 44333  
Phone: (330) 836-8811

The St. John/St. Paul Evangelical Lutheran Church Endowment Fund was established to preserve and widen the ministry and outreach efforts of the former congregation of St. John/St. Paul Evangelical Lutheran Church, which has now combined with Faith Lutheran Church. Through a series of grants we hope to continue to impact the community and underserved populations.

Endowment Fund grants are directed to uses of grant recipients apart from their general operating expenses. Grants are directed towards projects of faith-based organizations affiliated with the ELCA Northeastern Ohio Synod<sup>1</sup> that introduce people to God's grace and to God's healing and helping presence.

### Eligible Uses

Grant requests should fulfill one or more of the following uses:

- Provide seed money for new outreach activities, programs, and/or ministries.
- Support existing outreach programs which have not yet become self-supporting.
- Support programs specifically designed to reach people who are not currently being served by the grant applicant.
- Provide education and/or training for congregation members or staff consistent with the Endowment Fund's outreach mission.

### **GRANT MONEY CANNOT BE USED TO SUPPORT GENERAL OPERATING EXPENSES.**

### Grant Application Materials Requirements

In order to be considered, you must complete and submit all of the following documentation.

- Grant Application — complete the entire document (attached below).
- Budget Information — attach a document with a detailed budget for the entire project requesting funding.
- Supporting documents as needed.
- The following are required from all organizations applying EXCEPT Faith Lutheran Church programs:
  - Organization Mission Statement
  - List of the organization's personnel with titles
  - Organization's Total Operating Budget
  - 501(c)(3) Determination Letter or Affirmation Letter dated within the last five years.
  - Prior year-end audited financial statement and Form 990
  - Honors, Awards, or Recognitions

Completed applications can be emailed to Mark Watkins([mawatkins@vorys.com](mailto:mawatkins@vorys.com)) or mailed to St. John/St. Paul Evangelical Lutheran Church Endowment Fund, c/o Faith Lutheran Church, 2726 West Market Street, Fairlawn, Ohio 44333.

**Deadline: July 1 — for funding available beginning November 1. A final report on the project will be due within 60 days of the end of the grant period designated in the Grant Application Form line 7.**

- You must resubmit a grant application for each funding period requested. Previous applications will not be considered.
- Applicants will be notified of their funding status within 90 days of the application deadline.
- Funded organizations will be required to provide a final report within 60 days of the end of the funding period to show the progress of the funded program. Any unexpended funds shall be returned with the report.
- If you are a current grant recipient and are seeking additional funding for an existing grant, you must submit an interim report.
- The Endowment Board reserves the right to require an interview with the applicant.

For more information, contact the church at [mawatkins@vorys.com](mailto:mawatkins@vorys.com) or call (330) 836-8811.

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<sup>1</sup> In addition to the affiliated organizations listed above, OPEN M Ministries, the St. Luke's Lutheran Community and the Northeastern Ohio Synod are also eligible grant recipients for the eligible uses listed above.

# Grant Application

## St. John/St. Paul Evangelical Lutheran Church Endowment Fund

c/o Faith Lutheran Church

2726 West Market Street, Fairlawn, Ohio 44333 Phone: (330) 836-8811

### FOR INTERNAL USE ONLY

Date Received \_\_\_\_\_

Initials of Receiving Individual \_\_\_\_\_

Funded \_\_\_\_\_ No \_\_\_\_\_ Yes Amount \$ \_\_\_\_\_

*Fill out the application below and return to the address listed above. Incomplete applications will not be considered for funding.*

1. Organization Name: \_\_\_\_\_

2. Are you a 501(c)(3) organization? Yes No

If yes, list your Federal ID#: \_\_\_\_\_

3. Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

4. Organization Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

5. Email: \_\_\_\_\_ Phone: \_\_\_\_\_

6. Amount of Funding Being Requested: \$ \_\_\_\_\_

7. Funding Period: Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

8. Provide a narrative of your proposed project. Attach additional documents if needed.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. How does your project fulfill the eligible uses for the grant? \_\_\_\_\_

\_\_\_\_\_

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10. How are you affiliated with the Northeastern Ohio Synod of the ELCA? \_\_\_\_\_

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11. What population(s) will your program serve? Are any of them considered at-risk or underserved?

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12. How will you evaluate the success of the program?

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13. List any organizations you are partnership with to provide this program/project/service:

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14. Have you applied for a St. John/St. Paul Evangelical Lutheran Church Endowment Fund Grant before?      Yes      No

a) If yes, what organization or project? \_\_\_\_\_

b) Have you applied for other funding for this project?      Yes      No

c) If yes, list other grant applications. Attach additional documentation if needed.

Grantor	Amount Requested	Funded?
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I certify that all of the information in this application is correct to the best of my knowledge. I understand that if the project is funded, a follow-up report must be submitted within 60 days of the end of the funding period.

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Name (Print)

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Date

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Title (Print)

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Signature

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E-mail Address

## St. John/St. Paul Evangelical Lutheran Church Endowment Fund Grant Application Checklist

*This list is designed to help you and does not need to be turned in with your application.*

Did you remember to:

Complete the Grant Application?

Sign and date the Application?

Include Budget Information?

Include Supporting Documents?

The following are required for all applicants EXCEPT internal Faith Lutheran Church Programs:

Organization's Mission Statement.

List of the organization's personnel with titles.

Organization's Total Operating Budget.

501(c)(3) Determination Letter or Affirmation Letter dated within the last five years.

Prior year-end audited financial statement and Form 990 honors, awards, or recognitions.

Completed applications should be returned to:

St. John/St. Paul Evangelical Lutheran Church Endowment Fund  
c/o Faith Lutheran Church  
2726 West Market Street  
Fairlawn, Ohio 44333

In 2018 only, you may also email applications to [mawatkins@vorys.com](mailto:mawatkins@vorys.com). If using email, do not consider an application officially submitted until you have received a confirmation email.